Certificate IV in Business BSB40212

This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Successful completion of 1 Core unit and 9 elective units are required for this qualification.

Core Unit
BSBWHS401A Implement and monitor WHS policies, procedures and programs to meet legislation requirements.

Suggested Electives
BSBCUS401B Coordinate implementation of customer service strategies
BSBADM409A Coordinate business resources
BSBINN301A Promote innovation in a team environment
BSBITU401A Design and develop complex text documents
BSBITU402A Develop and use complex spread sheets
BSLED401A Develop teams and individuals
BSBMKG413A Promote products and services
BSBRKG402B Provide information from and about records
BSBRES401A Analyse and present research information

Entry requirements
Completion of BSB30112 Certificate III in Business or other relevant qualification, or vocational experience is preferred.

This training is delivered with Victorian and Commonwealth Government funding. The information given is intended as a guide. Changes may have occurred since printing. Please check with your nearest MADEC College for further information.

To enrol and learn more contact MADEC
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