Certificate III in Information, Digital Media & Technology

Learn to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an advanced ICT user. Persons working at this level will support information technology activities in the workplace across a wide range of ICT areas, including technical support, network administration, web technologies, software and digital media applications.

Delivery:
- Classroom based
- External
- Online
- Traineeship

Duration:
Duration may vary depending on electives chosen and delivery mode, however, as a guide duration is between 6 - 12 months.

Completion of 6 Core units and 11 Elective units are required to gain this qualification.

Core Units:
- BSBWHS304 Participate effectively in WHS communication and consultation processes
- BSB5US301 Implement and monitor environmentally sustainable work practices
- ICTICT202 Work and communicate in an ICT environment
- ICTICT301 Create user documentation
- ICTICT302 Install and optimise operating system software
- ICTSAS301 Run standard diagnostic tests

Suggested Electives:
- ICTICT203 Operate application software packages
- ICTICT304 Implement system software changes
- ICTICT307 Customise software applications for clients
- ICTICT308 Use advanced features of computer applications
- ICTICT409 Develop macros and template for clients using standard products
- ICTCT303 Connect internal hardware components
- ICTSAS303 Care for computer hardware
- ICTSAS304 Provide basic system administration
- ICTSAS305 Provide ICT advice to clients
- ICTSAS306 Maintain equipment and software
- ICTWEB201 Use social media tools for collaboration and engagement

Future Pathways:
ICT support Technician, Clerical/Software Support, Help Desk operator and further studies.