Volunteering

Campus:
Victoria

Course Delivery:
• On Line

Duration:
4-6 months

Intakes:
Ongoing

This training is delivered with Victorian and Commonwealth Government funding.
The information given is intended as a guide. Changes may have occurred since printing.
Please check with your nearest MADEC College for further information.

Nationally Accredited Training
TOID 3957

Certificate III in Active Volunteering
Code: CHC30612

This qualification covers people working in a volunteer capacity and delivers competency outcomes which include:
• Relevant theoretical knowledge related with clients and co-workers from culturally diverse backgrounds and to work within a legal and ethical framework.
• Ability to apply a range of well developed skills when communicating with clients and co-workers, engaging in safe work practices, working effectively as part of a work group in the organisation/program.
• Ability to apply known solutions to a variety of predictable problems when working with clients and co-workers, engaging in safe work practices.
• Ability to perform processes that require a range of self developed skills where some discretion and judgement is required when working with clients and co-workers.
• Ability to interpret available information using discretion and judgement when working with clients, delivering a service and also when working as part of the work group with the organisation/program.
• Ability to take responsibility for their own learning and work outputs when working as part of a work group with the organisation.
• Ability to take limited responsibility for the output of others within the work group.

This qualification requires competence in 6 Core units and 4 Elective units.

Core units
CHCCOM302D  Communicate appropriately with clients and colleagues
CHCCS400C  Work within a relevant legal and ethical framework
CHCORG303C  Participate effectively in the work environment
CHCVOL201B  Be an effective volunteer
HLTHIR403C  Work effectively with culturally diverse clients and co-workers
HLTWHS200A  Participate in WHS processes

Elective Units
A wide range of elective units are available for selection to comply with packaging rules.

Entry Requirements
There are no entry requirements for this course.

To enrol and learn more contact MADEC
T: 1300 436 332  E: education@madec.edu.au  W: www.madec.edu.au