Creating an Email Account

Step 1. Go to www.hotmail.com

Step 2. Click on sign up now (as above)

Step 3. Enter your personal information.

Fill in how you would like to sign in. This is the easy part: name, birthday, and gender. Create your account name. Enter in a unique name in the Microsoft account name field, and make sure @hotmail.com is selected. Create a password. Use at least 8 characters that are case sensitive. Include a mixture of letters, numbers and capital letters. Once all required information is completed, move to create account (as below)

Password Tip:

# 1 - Use a word that you will remember easily

# 2 - Select a selection of upper and lower case text and some numerals number
Step 4. Congratulations! You are now able to access your new email address. Go to www.hotmail.com and sign in with your user name and password.