Certificate IV in Leadership and Management

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a wide range of enterprise and industry contexts. At this level individuals provide leadership, guidance and support to others and take some responsibility for the organising and monitoring the output of their team.

Delivery:
- Classroom
- External
- Online
- Traineeship

Duration:
Duration will vary depending on the delivery mode selected, however, as a guide the contact hours for classroom based delivery is 1-2 days per week over 12-18 months with self paced study required between sessions.

Course requires completion of 4 core units

Core units:
- BSBLDR401 Communicate effectively as a workplace leader
- BSBLDR402 Lead effective workplace relationships
- BSBLDR403 Lead team effectiveness
- BSBMGT402 Implement operational plan

Course requires 8 elective units:
- BSBCUS401 Coordinate implementation of customer service strategies
- BSBINN301 Promote innovation in a team environment
- BSBCM401 Make a presentation
- BSBMGT403 Implement continuous improvement
- BSBREL402 Build client relationships and business networks
- BSBWOR404 Develop work priorities
- BSBMKG413 Promote products and services
- BSBLED401 Develop teams and individuals

Entry Requirements:
Preferred pathways for candidates considering this qualification include: BSB30115 Certificate III in Business or other relevant qualification OR with vocational experience in a supervisory role but no formal qualification.

Future Pathways:
Candidates may undertake a variety of roles Coordinator, Leading Hand, Supervisor, Team Leader.