



VET Quality Framework audit report

Strategic Industry Review Audit Report

Legal name of organisation	MADEC Australia
Audit number	1002940
Date of site audit	13 March 2013
Date of interim report	22 March 2013

ORGANISATION DETAILS			
RTO legal name	MADEC Australia		RTO ID number 3957
Registered business trading name	MADEC Community College		ABN 48 086 804 015
Address	MADEC Wesley Centre, 126-130 Deakin Ave, Mildura		Postcode 3500
Phone	03 5025 4046 0408 646 614	Fax	03 5025 4040
E-mail	lburt@madec.edu.au	Website	www.madec.edu.au
Registration contact	Name Laurence Burt	Position	CEO

AUDIT TEAM			
Lead auditor	Judy Duffy	Technical adviser/s	
Audit team members			

ASQA CONTACT DETAILS			
Phone	1300 701 801 (ASQA Info line)	E-mail	ComplianceMelb@asqa.gov.au

AUDIT DETAILS	
Audit type	<input type="checkbox"/> Renewal of registration <input type="checkbox"/> Extension to scope of registration <input type="checkbox"/> Compliance monitoring (incl. post-initial registration) <input checked="" type="checkbox"/> Other: Strategic Industry Review
Scope of audit	<input checked="" type="checkbox"/> Standards for NVR Registered Training Organisations <input type="checkbox"/> Australian Qualifications Framework (AQF) <input type="checkbox"/> Data Provision Requirements <input type="checkbox"/> Fit and Proper Person Requirements <input type="checkbox"/> Financial Viability Risk Assessment Requirements
Date/s of site visit/s	13 March 2013
Site/s visited	MADEC Wesley Centre, 126-130 Deakin Ave, Mildura
Standards audited	Essential Standards for Continuing Registration 15.2, 15.3, 15.4, 15.5, 16.3, 23.1

STRATEGIC INDUSTRY REVIEW
<p>This audit was conducted as part of ASQA's strategic industry review of entry level mandatory occupational health and safety training required to work on Australian construction sites, commonly called the White Card.</p> <p>This review is being conducted because of a number of concerns raised about the quality of the training and assessment provided by some Registered Training Organisations for this mandatory Unit of Competency to work on a construction site.</p> <p>Particular issues raised with ASQA include the length and quality of training provided and the capacity for RTOs using on-line training and assessment to determine whether students have met the training package requirements.</p> <p>As part of the review, a number of RTOs delivering CPCCOHS1001A Work safely in the construction industry, the 'White Card', will be audited. The findings of the Strategic Industry Review will be published.</p>
ORGANISATION

MADEC Australia trading as MADEC Community College (the RTO) is a community based not-for profit organisation. It is a member of Community Colleges Australia recognised as ACE and provides labour hire services, RTO training and assessment services and JSA activities. The RTO's scope of registration includes qualifications from AHC10, BSB07, CHC12 & 08, CPP11, ICA11, SIR12 and SIT07 Industry Training Packages; individual units relating to WHS, First Aid, Food Safety and accredited courses in General Education.

The RTO has national recognition in Victoria and South Australia for the entire scope. The RTO's delivery sites for the White Card training are located in South Australia and Victoria at Mildura, Murray Bridge, Renmark, Kadina, Swan Hill and Clare.

Total number of current enrolments in all qualifications as at audit date = 341 (161 in Vic and 180 in SA)

The total number of 2013 enrolments in CPCCOHS1001A where the unit is delivered as 'stand alone' = 18 (12 in Vic and 6 in SA)

The total number of 2012 enrolment in CPCCOHS1001A where the unit is delivered as a 'stand alone' = 531 (208 Vic and 323 in SA)

FOCUS OF AUDIT			
Code	Qualification / Accredited course name	Mode(s) of delivery &/or assessment	Current enrolments
CPCCOHS1001A	Work safely in the construction industry	Face-to-face	0 enrolments on day of audit

INTERVIEWEES		
Staff (name and position)		
Name	Position	Program (qualification, course, etc)
Laurence Burt	CEO	All
Sonya Milder	Quality Manager	All
Margaret Jarrett	Curriculum	All

SUMMARY OF AUDIT OUTCOME

This audit was conducted under the *National Vocational Education and Training Regulator Act 2011* (the Act) to assess compliance with requirements of the VET Quality Framework as identified under the Scope of Audit section above.


AUDIT OUTCOME

Audit status as at 22 March 2013

- The organisation **has not demonstrated compliance** with all compliance requirements reviewed for the audit.

The level of non-compliance is considered to be significant when considering the potential for adverse impact on the quality of training and assessment outcomes for students.

The audit report describes evidence of non-compliance identified. Each issue referenced must be rectified by the organisation with evidence provided to ASQA within **20 working days** of the date of the letter accompanying this audit report to demonstrate corrective actions implemented.

Auditor's Name	Judy Duffy	Signature		Date of Report	22 nd March 2013
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AUDIT SUMMARY OF VET QUALITY FRAMEWORK REQUIREMENTS

VET QUALITY FRAMEWORK COMPONENT		STATUS*
Financial Viability Risk Assessment Requirements		<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
Fit and Proper Person Requirements		<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
Data Provision Requirements		<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
Australian Qualifications Framework (AQF) Requirements		<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
Standards for NVR Registered Training Organisations 2012 - Essential Standards for Continuing Registration		
15	The NVR registered training organisation provides quality training and assessment across all of its operations	<input type="checkbox"/> C <input checked="" type="checkbox"/> NC <input type="checkbox"/> NA
16	The NVR registered training organisation adheres to principles of access and equity and maximises outcome for its clients	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
17	Management systems are responsive to the needs of clients, staff and stakeholders, and the environment in which the NVR registered training organisation operates	<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
18	The NVR registered training organisation has governance arrangements in place	<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
19	Interactions with the National VET Regulator	<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
20	Compliance with legislation	<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
21	Insurance	<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
22	Financial management	<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
23	Certification, issuing and recognition of qualifications and statements of attainment	<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
24	Accuracy and integrity of marketing	<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
25	Transition to training packages/expiry of VET accredited courses	<input type="checkbox"/> C <input type="checkbox"/> NC <input checked="" type="checkbox"/> NA
*STATUS: Status of audit findings when audit was conducted		C = Compliant NC = Not Compliant NA = Not audited

Audit Findings
<p>The RTO is compliant with SNR Standards 15.2, 15.3, 15.4 and 16.3</p> <p>The RTO is non-compliant with the following SNR Standards.</p> <p>SNR 15.5 The RTO is non-compliant because:</p> <ul style="list-style-type: none"> The assessments do not meet the requirements of the Training Package. Whilst the assessments collect evidence of the student's knowledge of the required communication skills they do not collect evidence of the student's demonstration of the verbal communication skills. Competent /Not Yet Competent is a summative assessment outcome for the unit and should not be used for each individual assessment task.
Rectification requirements – evidence of rectification to be submitted within 20 working days
<p>SNR 15.5</p> <p>The RTO is requested to submit rectification evidence of the RTO's:</p> <ul style="list-style-type: none"> Method/s for collecting assessment evidence of students' demonstration of the required verbal communication skills indicated in the unit of competence Assessment results for individual assessment tasks

4 June 2013



Australian Government
Australian Skills Quality Authority

Mr Laurence Burt
MADEC Australia
MADEC Wesley Centre
126-130 Deakin Avenue
MILDURA VIC 3500

Also by email to: lburt@madec.edu.au

Audit No: 1002940

Dear Mr Burt

Notice of audit non-compliance

I refer to the Strategic Industry Review Audit of MADEC Australia conducted on 13 March 2013. The audit focused on the *CPPCOHS1001A Work safely in the construction industry* Unit of Competency listed on your organisation's scope of registration.


While the audit identified evidence of compliance with some requirements of the VET Quality Framework, some areas of non-compliance were also identified, which indicate that your organisation is not fully compliant with all compliance requirements. I have attached an audit report which outlines the audit findings (including each area of non-compliance).

You have an opportunity to address the identified areas of non-compliance by providing rectification evidence which must be forwarded to me at the address below on (or before) **3 July 2013**. Please note that rectification evidence **must** be sent as a single response, be logically organised and referenced to the relevant component/standard.

Alix Hudgson-Stewart
Auditor
Australian Skills Quality Authority
GPO Box 9928
Melbourne VIC 3001

Or

ComplianceMelb@asqa.gov.au



ASQA will consider the rectification evidence that you submit. If your organisation demonstrates compliance, you will be notified of this outcome accordingly.

However, if non-compliance is still identified, the audit report will be finalised and action may commence in accordance with ASQA's powers as prescribed under the *National Vocational Education and Training Regulator Act 2011* (the Act). Briefly, these actions may include:

- Refusal of the registration application—refer to the Act, ss. 17, 31 or 33 (as applicable)
- Notification of intent to impose one or more administration sanctions across all or part of your existing scope of registration—refer to the Act, s. 36
- Imposition of additional conditions of registration across all or part of your existing scope of registration—refer to the Act, s. 29
- Other enforcement action as considered appropriate—refer to the Act, s. 40.

If determined non-compliant, your organisation will be advised in writing of the actions to be taken.

Please note that the audit report only references non-compliance identified within the scope of the audit. It is expected that your organisation will review all related materials and processes following the audit to determine whether similar rectification effort is needed in other areas not included in the audit scope. Future audits may examine the extent of improvements that have been made across your scope of registration as a result of the issues identified in this audit.

Should you wish to discuss any of the issues raised above, please contact ASQA on 1300 701 801 or by email at enquiries@asqa.gov.au.

Yours sincerely



Christine Williams
Principal Compliance Auditor